

code of conduct

CAMPUS
MySpace @Poplar



MySpace offers single and shared accommodation, and we encourage our residents to maintain a positive, inclusive, and enjoyable environment for everyone to enjoy living together.

The MySpace Conduct Rules are published by MySpace in accordance with the provisions of the Lease Agreement

Poplar House Joint Venture entered into between , the Resident and the Guarantor.

Upon signature of the MySpace Lease Agreement, the Resident accepts the Conduct Rules and agrees to abide

by them. The onus is on the Resident to familiarise themselves with the Conduct Rules and adhere to them at

all times, as well as to ensure that all visitors/guests/invitees adhere to the Conduct Rules.

My Space values responsible living and may consider past conduct during the renewal application process.

1. **CARE OF UNITS**

- 1.1. Units will be cleaned once a week by MySpace. Cleaning shall cover the wiping down/cleaning of all surfaces and shall exclude cleaning of personal items such as dishes and kitchenware and air fryers etc and the changing of linen or making beds.
- 1.2. Should the resident require additional cleaning, MySpace will arrange for a quotation from the management company's preferred service provider. Residents are not permitted to bring 3rd party cleaning personnel on to the property of MySpace.
- 1.3. Units are to be kept clean, hygienic and clutter free, in order for the cleaning service to perform their duties.
- 1.4. Residents are not permitted to make structural changes or additions to their unit.
- 1.5. No stickers or adhesives are permitted on the walls; no nails or double-sided tape are to be driven into the walls or applied to the walls.
- 1.6. No window coverings are permitted; this includes any form of curtains and adhesive film.
- 1.7. Should walls or units require any repair due to damages, this will be for the Resident's account, excluding any repairs in respect of damages that were recorded in the incoming inspection.
- 1.8. Quarterly inspections will be done in accordance with the Lease Agreement.
- 1.9. Each resident is expected to:
 - 1.9.1. Maintain their unit in a good state of repair, fair wear and tear excepted.
 - 1.9.2. Maintain a high standard of cleanliness and good hygiene.
 - 1.9.3. Take all possible steps to avoid blockages and obstructions in the drains, sewerage pipes and water pipes in the units and on the MySpace premises.
 - 1.9.4. When using the cooking equipment in the units, residents are requested to use the equipment responsibly.
 - 1.9.5. Dispose of refuse in the designated areas on a daily basis.

2. USE OF UNITS

- 2.1. Residents are to use their unit only as a place of residence.
- 2.2. Residents are not permitted to use the unit or the MySpace premises for the purpose of conducting any business.
- 2.3. No adverts or notices are to be placed anywhere in the MySpace premises/building.
- 2.4. No advertising material may be distributed on vehicles parked on the MySpace premises.
- 2.5. No additional furniture or appliances may be brought onto the MySpace premises. Residents will be asked to remove such items with immediate effect. This includes beds and/or mattresses, desks, tables, chairs, ridges/freezers etc.
- 2.6. Should a resident wish to purchase their own portable inverter for their unit / room, please contact MySpace for a permitted specification.

3. COMMUNAL AREAS

- 3.1. The common areas, furniture and electronic equipment is for everyone's use so please clean up after yourselves. The communal facilities will be cleaned by the MySpace cleaning staff on a daily basis.
- 3.2. No furniture or equipment owned by MySpace shall be removed from the Premises or moved to another part of the Premises for which it was not reasonably intended.
- 3.3. Please adhere to the following principles:
 - o Place all rubbish in the appropriate recycling bins provided and dispose of waste appropriately in the designated bins. No refuse is to be left in hallways or common areas.
 - o Always keep communal facilities clean and tidy.
 - o Furniture and equipment provided in MySpace communal areas and Residents' units must remain where it is located and must not be moved to other communal areas or units.
 - o Residents must not tamper with or use the emergency equipment, fire extinguishers, smoke detectors or fire hoses for any other purpose than in the case of an emergency.
 - o Residents shall not misuse a fire alarm activation or, in any way, intentionally activate a fire alarm.
 - o After using the braai area and braai facilities, tidy the braai and surrounding areas and ensure the fire / coals have been adequately extinguished.
 - o No eating or drinking in the libraries.
- 3.4. Residents shall not:
 - o Alter, damage, litter or obstruct the use of the Common areas, the building, or the unit.
 - o Damage, mark or change the decorative finish of any of the common areas.
 - o Leave any MySpace furniture outside on patios or balconies.
 - o Create a disturbance or noise in the common areas, including the gym and libraries and especially during exam times.

4. COMMUNICATION TO MYSpace

- 4.1. MySpace requests that residents communicate with MySpace directly.
- 4.2. MySpace will only accept communication from the Resident regarding maintenance, in this regard the Resident has access to the MySpace portal, through which Maintenance requests are to be logged.

- No maintenance will be actioned unless it is received via the portal.
 - Should a resident verbally raise an issue with staff, the resident is in addition to this, to report the matter via the maintenance log on the portal, whereafter the matter will be actioned.
- 4.3. By logging a Maintenance request, we have a record of when the issue was reported and from there the relevant service provider or MySpace Management can attend to the matter.
 - 4.4. Should a resident mention an issue to a member of the MySpace Management in passing, it is assumed that the resident has in addition logged a maintenance request on the portal.

5. PARKING

MySpace offers secure, dedicated parking for cars, motorbikes / scooters, and bicycles.

- 5.1. Those Residents who have applied for parking, will be allocated a dedicated parking bay by MySpace Management.
- 5.2. Vehicles will be monitored by CCTV.
- 5.3. Residents are to park on their designated parking bay and not on another parking bay.
- 5.4. Residents who park on a bay not designated to them will be fined. Residents are to speak to their respective building manager or email hello@myspaceres.co.za or WhatsApp to MySpace if another vehicle parks in their designated parking bay.
- 5.5. Vehicles are parked at the MySpace premises at the owner's own risk.
- 5.6. Vehicles, motorcycles, and bicycles which are parking in such a way as to block access will be fined and or removed.
- 5.7. Residents are to ensure that their vehicle does not spill oil or brake fluid. The cleaning thereof will be for the Resident's account.
- 5.8. Residents are to ensure that their vehicle or motorcycle does not make excessive noise.
- 5.9. Residents must ensure that their invitees park only in designated visitors' parking areas, if any such areas are designated, and not on other residents' parking bays.

6. THE ENVIRONMENT

We encourage all residents to be mindful of their impact on the environment.

- 6.1. Please make use of the recycling bins available.
- 6.2. Do not waste water.
- 6.3. Conserve electricity and switch off your air-conditioner and lights when you are not in your unit.
- 6.4. Turn off electrical appliances when not in use.
- 6.5. Fair usage policy applies. In other words, use electricity, air-conditioning, and water responsibly. Should there be excessive use of the above, MySpace will recover the cost and/or impose a penalty.

7. DISTURBING THE PEACE (NOISE)

Be considerate and allow fellow residents to live in and study in peace.

- 7.1. No disruptive noise after 10pm from Sundays to Thursdays and past 11pm on Fridays and Saturdays.
- 7.2. At any time of the day, a Resident has the right to ask respectfully and politely someone making excessive noise to cease and it is expected that reasonable requests such as this will be accommodated immediately.
- 7.3. Residents are not to create a disturbance, used raised voices or play music from a device in their unit, common areas, gym or libraries.
- 7.4. Failure to comply could result in a fine being issued.

8. AIR & LUNG POLLUTION (SMOKING)

We encourage healthy lifestyles for our Residents, but if you must smoke then please note:

- 8.1. Smoking of ANY substances or cigarettes is prohibited (in accordance with Government legislation) in all units, communal facilities, outside covered areas and within 10 metres of doorways, entrances, and windows
- 8.2. Smokers must use the designated outside smoking areas and dispose of cigarette butts in the ashtrays provided.
- 8.3. Violation of this policy will result in a fine of R2,000.00, at the discretion of MySpace Management.
- 8.4. Smoking may set off the fire sensors, requiring an evacuation of the entire building and an expensive call out by the fire department. Costs incurred as a result of this will be paid by the Resident.
- 8.5. Any damage caused by smoking to any item of furniture or fixtures belonging to MySpace will be for the Resident's account.

9. GUESTS / VISITORS / INVITEES

- 9.1. Residents may have guests between 8am and 11pm.
- 9.2. Residents may not have more than 3 (three) guests at any given time.
- 9.3. Residents are to ensure that their guest(s) comply with the visitor access-controlled system.
- 9.4. Residents are to accompany and accept full responsibility for their guest whilst at MySpace. Damage or trouble caused by a guest will be the responsibility of the Resident who invited him/her.
- 9.5. Guests are expected to adhere to these Rules whilst at MySpace and must comply with all Government legislation. Transgressions of the Conduct Rules by a guest will result in disciplinary action against the resident and MySpace reserves the right to terminate the Lease Agreement.
- 9.6. Gatherings with visitors or friends at MySpace may not take place in the units but may take place in the common areas.
- 9.7. Residents shall not give access to the MySpace premises to any unknown person at any time.

10. SLEEPOVER POLICY

- 10.1. Sleepovers are not encouraged. MySpace will however permit sleepovers in certain room types only, and only on a Friday and Saturday night.
- 10.2. Residents must adhere to the following:
- 10.3. Residents will notify MySpace in advance of the sleepover. The link for booking a sleepover is on the Sleepover Policy uploaded on the portal.
- 10.4. A sleepover will be charged at R500.00 (five hundred rand) per night. This will be levied against the rental account.
- 10.5. If you fail to notify MySpace about the sleepover, a penalty of an additional R500.00 (five hundred rand) will be levied against the rental account.
- 10.6. No sleepovers are permitted in an open shared room (ie, twin & bunker),
- 10.7. Should a resident stay in a shared unit (Duo, Trio or Crew), consent is required from flatmates.
- 10.8. Should MySpace be made aware of a sleepover without the flatmates consent, MySpace reserves the right to fine the Resident, in addition to the sleepover charge.
- 10.9. MySpace does not encourage parents and other mature relatives to sleepover.
- 10.10. If sleepovers are abused by the Resident or the guest, or MySpace receives any complaints whatsoever from any roommate(s) or neighbour(s), sleepovers will cease with immediate effect.

11. SOCIAL MEDIA

11.1. MySpace Marketing Rights & Resident Conduct

- 11.1.1. The Resident acknowledges and agrees, by signature hereof, that MySpace, its agents, or authorized representatives, may take photographs and/or video recordings of the leased premises and common areas for marketing and promotional purposes. This includes the creation of content for use on the MySpace website, social media platforms (including Instagram, Facebook, TikTok, etc.), brochures, advertisements, and other marketing materials.
- 11.1.2. The Resident grants MySpace a non-exclusive, royalty-free, license to use, reproduce, distribute, display, and publish any such photographs and/or video recordings for marketing purposes.
- 11.1.3. After the formal end of this agreement, MySpace retains the right to utilize, publish, and share any content, including but not limited to photographs, videos, audio recordings, and written materials, in which you appear or are referenced, provided that such content was created or acquired during the active period of this agreement. This includes, but is not limited to, using such content for archival, promotional, or historical purposes, without any further obligation to seek consent or provide additional compensation.

11.2. Resident's Social Media and Online Conduct

- 11.2.1. The Resident agrees to conduct themselves responsibly and respectfully on social media and other online platforms when referencing MySpace Residence.
- 11.2.2. The Resident shall not post or publish any photographs, video recordings, comments, reviews, or other content that may, in the reasonable opinion of MySpace, negatively reflect upon or damage the reputation, image, or goodwill of MySpace. This includes, but is not limited to, content that is defamatory, false, misleading, or disparaging.

- 11.2.3. Specifically, the Resident agrees not to post negative Google Reviews or comments on social media platforms that are intended to harm the reputation of MySpace without first attempting to resolve any concerns directly with MySpace management.
- 11.2.4. The Resident understands that repeated or severe violations of this clause may be considered a breach of this lease agreement and may result in appropriate action, including but not limited to, lease termination, according to the lease agreement terms.
- 11.2.5. When using the MySpace website, the MySpace Facebook page, the Residents Portal, any WhatsApp groups created by MySpace, the Residents shall not use bad language, hate speech, racial comments, harassment, post disturbing or illegal photos, express negative aggressive behavior towards other MySpace residents, and repetitive or continuous posts, including complaints that have already been responded to by MySpace. If someone persists in offensive behavior or continually violates any of the Conduct Rules, MySpace may block that person from further social media participation.

11.3. Resolution of Disputes

- 11.3.1. Any disputes arising from this clause shall be addressed through direct communication between the Resident and MySpace management.
- 11.3.2. If a resolution cannot be reached through direct communication, the parties agree to seek mediation or other appropriate dispute resolution methods as outlined in the lease agreement.

11.4. Photography of Brands and Residents

- 11.4.1. The Resident is prohibited from photographing or recording any existing commercial brands within the MySpace premises, including but not limited to logos, trademarks, products, or marketing materials, without the express written consent of MySpace.
- 11.4.2. This prohibition does not apply to the creation of 'fake' brands for academic or creative projects. However, the Resident must obtain written permission from MySpace before publishing or posting online or on social media any photographs or recordings related to such projects that were taken within the premises.
- 11.4.3. The Resident shall not photograph or record any fellow MySpace resident and subsequently publish or use such media online or in any other format without obtaining the resident's explicit written consent.

11.5. Resident's Privacy

Residents are encouraged to communicate any specific privacy concerns regarding photography or video recording to MySpace management in writing, which can be emailed to hello@myspaceres.co.za.

12. LAUNDRY

- 12.1. Laundry facilities are for the use of MySpace residents only.
- 12.2. Please unload the machines properly and keep the space tidy.
- 12.3. Under no circumstances is a Resident allowed to stop another Resident's washing or drying cycle.

- 12.4. Please empty machines promptly when their operating cycle has ended. If the Resident is not present in the laundry when his clothes are washing / drying, he must leave a bag / basket on top of the machine.
This is a sign for other Residents that he wants them to place his fully washed or dried clothes in that container awaiting his return.
- 12.5. No laundry items may be hung in communal areas or out of windows or on the blinds.
- 12.6. Residents are to make use of the washing lines provided.
- 12.7. Please be courteous and remove your laundry as soon as possible after it's wash or drying cycle so that others can make use of the machines.
- 12.8. Lost and Found items will be kept for 7 (seven) days and if not collected will be donated to a charity.

13. GYM

- 13.1. **Exclusivity:** Use of the gym facilities is strictly for MySpace residents only. No visitor or guest must be accompanied by the Resident at all times.
- 13.2. **Usage of equipment:** Gym equipment is to be returned to its designated spot.
- 13.3. **Hygiene:** Please use a gym towel on the equipment.
- 13.4. **Noise & Courtesy:** Please be courteous regarding the time of gym use, especially during the week, and especially regarding dropping weights (this is not permitted between 11pm and 5am).
- 13.5. **Code of Conduct:** The mandatory Gym Code of Conduct must be signed and adhered to by every Resident using the gym equipment and facilities. This Gym Code of Conduct is available on the Resident Portal.
- 13.6. **Group Training:** Any organised group(s) must have obtained prior permission from Elite and MySpace before commencing.
- 13.7. **Food:** Expressly no eating is permitted in the gym.

14. WIFI

- 14.1. Each unit is supplied with a dedicated internet point and uncapped wi-fi is provided throughout the MySpace premises.
- 14.2. The line speed supplied is 20MB. Should a Resident wish to request a higher line speed, this can be provided at a cost payable by the Resident.

15. MAINTENANCE

- 15.1. Residents shall not cause any damage to their units and shall, when vacating the unit, leave the unit in the same condition it was when received, fair wear and tear excepted.
- 15.2. Should MySpace incur any costs to reinstate the unit and repairing damages caused by the Resident, MySpace shall claim this from the Resident and/or deduct it from the deposit.
- 15.3. Any maintenance matters are to be reported to MySpace Management without delay.
- 15.4. Should emergency maintenance be required in a unit, the Resident is to ensure that MySpace has the immediate and necessary access to the unit.
- 15.5. Residents are expected to accommodate MySpace maintenance personnel's access to their units until such time as the matter has been attended to.
- 15.6. Residents may not engage a 3rd party contractor to attend to any items, MySpace will not permit entry and will not be liable for the payment thereof.

16. ZERO TOLERANCE RULES

- 16.1 Residents are always expected to display mature, tolerant, courteous behaviour and consideration for others. Residents should act in a way as to cause no offence, inconvenience, harm or disturbance to any other Resident or MySpace employee or passer-by. Furthermore, no resident should act in a manner which would bring MySpace into disrepute.
- 16.2 MySpace has a zero tolerance for harassment, bullying, intimidation, obnoxious, anti-social conduct, abusive, threatening or destructive behaviour.
- 16.3 Offensive behaviour includes abuse, threatening, menacing, obscene, obnoxious or antisocial conduct. It also includes physical assault, fighting, bullying, harassment or intimidation.
- 16.4 Unacceptable behaviours include excessive noise, drunkenness, the selling / possession of illegal drugs / habit forming substances, possession of illegal weapons, vandalism, harassment, assault or abusive behaviour.
- 16.5 Failing to comply to this rule may result in immediate eviction.
- 16.6 Damaging or theft of another Residents personal property will not be tolerated at MySpace.
- 16.7 Theft is a criminal offence, any item taken without permission, whether belonging to fellow residents, or MySpace, is deemed as theft and will not be tolerated.
- 16.8 Vandalism is a criminal offence.
- 16.9 Guilty parties may be charged for damage / loss.
- 16.10 Residents must take all reasonable steps to minimize any negative impact their behaviour may have on other residents. Please adhere to the following basic principles:
- 16.11 Do not act in a reckless or dangerous manner that may cause harm to the Residents, others (including passers-by) or the MySpace premises and facilities.
- 16.12 Burning of candles, incense and oil burners are not permitted.
- 16.13 Do not engage in any activity within, near or around MySpace premises which may cause injury to someone or damage to property.
- 16.14 Comply with all MySpace health, hygiene and safety policies and procedures.
- 16.15 Follow specific safety and evacuation procedures and evacuate the premises when the fire alarm sounds, or if instructed to by a MySpace staff member.

17. PROHIBITED ITEMS which FORM PART OF ZERO TOLERANCE ITEMS

17.1 WEAPONS

ANY type of weapon, including knives, firearms and ammunition are prohibited in the MySpace premises, including Resident's units.

17.2 FLAMMABLE ITEMS

Flammable and dangerous items such as fireworks, flammable liquids and gases, home brew kits, bug / pest control bombs, etc are forbidden on and in the MySpace premises.

17.3 PETS

Pets are not permitted on the MySpace premises. Pets are defined as any animal species.

17.4 DRUGS

All drugs are STRICTLY FORBIDDEN at MySpace.

The possession, cultivation, consumption (whether being vaped, smoked, sniffed, swallowed or injected) or selling, buying or gifting, of any non-prescribed, prescribed, legal or illegal drugs and/or the possession of any equipment, whether in use or not, to aid the use of drugs or substances are prohibited.

Should any scheduled medication fall under the Drugs clause, a valid prescription is required to be shown to MySpace, as well as written confirmation of the knowledge thereof from the Guarantor.

- 17.5 ANY breach of the above rules by a Resident or his guest in any form is considered serious misconduct and as a consequence, MySpace Management reserves the right to immediately terminate the Residents Lease Agreement and also report the incident to the Police.

18. ALCOHOL

- 18.1 Alcohol may only be consumed by Residents in the designated areas.
- 18.2 Alcohol is to be used responsibly. Violation of this policy will result in a R1,000.00 fine.
- 18.3 Residents are to observe socially acceptable practises and are not to behave inappropriately or offensively while under the influence of alcohol. Alcohol consumption is not an acceptable excuse for abusive, menacing, or obnoxious conduct, nor is an excuse to damage property, make a noise or a mess, or to harass others, this includes harassment of MySpace staff and security personnel.
- 18.4 The brewing of alcoholic beverages on the MySpace premises is prohibited and will result in a R2,000.00 fine and confiscation of equipment.

19. PERSONAL ITEMS

- 19.1 Residents are to secure all valuables, MySpace does not take responsibility for any damage to or loss of personal items.
- 19.2 Residents are to insure their personal items at their own cost.
- 19.3 Residents who leave their unit doors ajar or unlocked do so at their own risk. MySpace will not be held liable for any missing items or anyone entering these premises.

20. ELECTRICAL SAFETY

- 20.1 Residents are to ensure that all personal electrical appliances used at MySpace comply with the South African Safety Standards.
- 20.2 To prevent overloading of electrical circuits and to conserve energy, please limit electrical equipment in units to such items as docking stations, irons, hair dryers / straighteners, curlers, shavers, lamps, computers, and portable radios (no hi-fi's). These items must be maintained in a good and clean operating condition, and must be used in reasonable manner, without causing an auditory or other nuisance to other residents.
- 20.3 The cost to repair damage caused by any faulty appliances and / or call out charges to repair damage done by overloading electrical plugs will be charged to the Resident.
- 20.4 Cooking appliances (excluding air-fryers), portable heaters, exercise equipment and other such items are PROHIBITED in units. Residents must comply with the following fire and safety policies which are intended to prevent injuries in MySpace and to ensure compliance with health and safety regulations:
- 20.4.1 Never modify a plug by bending or removing the prongs.
- 20.4.2 Extension cords should only be used when necessary and do not 'daisy chain' extension cords.
- 20.4.3 Large appliances are not permitted in the units.
- 20.4.4 Promptly replace frayed or damaged cords.
- 20.4.5 Should you be aware of an electrical item tripping the electricity in the room or unit, immediately refrain from using the item and replace it.

21. FIRE / FIRE EQUIPMENT

- 21.1 Please familiarise yourself with basic fire safety, especially when cooking.
- 21.2 Any tampering with, hindering of or amendment to any fire equipment will result in a fine being issued. This is considered a criminal offence and is illegal.
- 21.3 Should fire sensors be affected, on a regular or repeated basis, the resident will pay for the subsequent cost of the fire department attending, as well as any administration charges imposed by the fire department and / or MySpace Management, should false alarms occur.

22. NON-COMPLIANCE AND PENALTIES

- 22.1. Residents may report any non-compliance by any Resident of the Conduct Rules to MySpace Management using either the Resident's Portal or at reception or via email to residence@aaam.co.za.
- 22.2. MySpace will impose the following fines for any non-compliance of the Conduct Rules:
 - 1st transgression R500.00 fine
 - 2nd transgression R1,000.00 fine
 - 3rd transgression R1,500.00 fine
 - 4th transgression – MySpace will cancel the lease agreement in accordance with the terms of the Agreement.
- 22.3. MySpace will charge fines to the Resident's rental account.
- 22.4. MySpace will notify the Resident's parent / guarantor of the transgression.
- 22.4.1. **For Severe breaches, i.e. three or more transgressions of the Conduct Rules, or a Zero Tolerance rule being breached, MySpace will be entitled to cancel the Lease Agreement in accordance with the provisions of the Agreement which deals with Severe Breaches and/or take other legal steps as MySpace deems appropriate in the circumstances.**

23. VACATING THE UNIT

- 23.1 When the lease agreement in respect of the unit has ended, it is the Resident's responsibility to ensure that all their belongings are removed from the unit either prior to, or on the day that the lease terminates.
- 23.2 The resident shall have no claim against MySpace for any property left behind or abandoned which cannot be recovered by the Resident.
- 23.3 Any items left behind or abandoned will be disposed of in any way deemed fit by MySpace Management and the Resident shall have no claim against MySpace once the abandoned property has been disposed of.

24. SHARING UNITS

Should a resident apply for a sharing unit, the resident must endeavour to comply with the following basic sharing principals:

- 24.1 Hygiene: maintain personal cleanliness and tidiness to ensure a clean and pleasant living environment.
- 24.2 Chores: share household chores equally, such as cleaning common areas, taking out trash and doing dishes.
- 24.3 Cleanliness: clean up after oneself, including keeping personal belongings organised and not leaving a mess in shared spaces.
- 24.4 Respectful behaviour: respect your roommate(s) sleeping and studying patterns by minimising your noise, avoid disturbances, keep the unit quiet during designated quiet hours.

- 24.5 Communication: maintain open and respectful communication with roommate(s), discuss any issues or concerns that may arise promptly and pleasantly.
- 24.6 Personal space: respect each other's personal space and boundaries and seek consent before using personal belongings that belong to your roommate(s).
- 24.7 Co-operation: be co-operative and willing to compromise in order to maintain a harmonious living arrangement.
- 24.8 Shared expenses: Agree on a fair division of share expenses, such as utilities (if applicable), cleaning supplies and if you share basic food items.
- 24.9 Guest policy: establish and adhere to a mutually agreed upon policy regarding guests, including limitations on number of guests, overnight stays and how you will communicate this to your roommate(s).
- 24.10 Conflict resolution: being open to resolving conflicts or disagreements through respectful dialogue, compromise and mediation if necessary.
- 24.11 If you cannot accommodate the above listed sharing principals, MySpace suggests you consider a non-sharing unit.

25. **GENERAL**

- 25.1 In respect of any fine imposed in terms of the lease or these conduct rules, both the Resident and Guarantor will be notified of the reason for the fine and advised of a time and place at which, or a deadline by which, the Resident may in person or in writing furnish an explanation to MySpace Management to either dispute the fine or to reduce the fine.
- 25.2 In the event that the Resident fails to respond at all or fails to convince MySpace Management to withdraw or reduce the fine, MySpace Management's decision on the fine shall be final and binding.
- 25.3 **MySpace reserves the right to amend or update the Conduct Rules at any time during the Residents stay at MySpace and shall make such amended rules available to each resident in a reasonable manner.**